

**LEEDS LOCAL DEVELOPMENT
FRAMEWORK**

LOCAL DEVELOPMENT SCHEME

RESUBMISSION MARCH 2007

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LEEDS LOCAL DEVELOPMENT SCHEME

1. INTRODUCTION

- 1.1 The Planning & Compulsory Purchase Act, received Royal Assent on 13th May 2004. This sets the framework for the modernisation of planning in the UK, as part of a “Plan led” system. The Act and other supporting legislation, places expectations, on local authorities to plan for sustainable communities. As part of the new system, **Local Development Frameworks** (LDFs) and **Regional Spatial Strategies** (RSS) will replace the existing system of Unitary Development Plans and Regional Planning Guidance. At a local (Leeds MD) level, the Local Development Framework provides the spatial planning framework for the use of land within the city and a key mechanism to deliver the spatial objectives of the Community Strategy (Vision for Leeds).
- 1.2 A key element of the Local Development Framework, is the preparation of a Local Development Scheme (LDS). This sets out a three-year programme with milestones for the preparation of Local Development Documents – documents which will comprise the Local Development Framework. The draft LDS has to be submitted to the Secretary of State through the Government Office for Yorkshire & the Humber (GOYH) for consideration, before the Council can bring it into effect. The Secretary of State may direct changes. The achievement of milestones will be monitored by the Secretary of State and will be an indicator of efficiency.
- 1.3 Within the context of these requirements the City Council submitted it’s first Local Development Scheme to the Secretary of State in February 2005 and following minor revisions, this was formally operational from 1 June 2005. *This version of the Local Development Scheme follows a resubmission in March 2006 and both updates and rolls forward the programme of Local Development Documents. These changes reflect programme management, resourcing and technical issues, together with the need to address emerging strategy and policy requirements.*

Components of the new Local Development Framework

- 1.4 The Local Development Framework is not a single ‘plan’ but the name given to a portfolio of **Local Development Documents**, local planning authorities need to produce under the new system (for ease of reference, a Glossary of Terms for the new documents required under the new system has been included as part of this Introduction. This approach is intended to allow greater flexibility for local authorities in responding to changing circumstances, strengthening community and stakeholder involvement in the planning process and the achievement of economic, environmental and social objectives – at the same time, through the use of **Sustainability Appraisals**.
- 1.5 The components of the Local Development Framework, Local Development Document portfolio can be summarised as follows:

Local Development Documents are generally of two types, **Development Plan Documents** (DPDs) – that will need to be subject to independent testing i.e. Examination in Public by an Inspector (and have the weight of Development Plan status defined by clause 38 of the Act) and **Supplementary Planning Documents** (SPDs), which are not subject to independent testing and do not have Development Plan status (they should however be subject to rigorous community involvement procedures).

Development Plan Documents include:

- i) **A Core Strategy (CS)**: to set out the vision, spatial strategy and core policies for the spatial development of the local planning authority area,
- ii) **Site Specific Allocations** of land,
- iii) **Area Action Plans (AAPs)**: where needed in key area of change, and,
- iv) **A Proposals Map**: with inset maps as necessary.

These Development Plan Documents form the statutory Development Plan, together with the **Regional Spatial Strategy (RSS)**.

1.6 In addition, other important documents to be included in the Local Development Framework portfolio include:

- A **Statement of Community Involvement (SCI)**, to be prepared specifying how a local authority intends to involve stakeholders and communities in the process of producing LDDs (the SCI will also be subject to independent testing),
- A **Local Development Scheme (LDS)**, setting out details of each of the LDDs to be produced, the timescale and arrangements for production.

1.7 Other important features of the new system include:

- New arrangements for the independent testing and examination of DPDs,
- All policies and Proposals in DPDs will be subject to **Sustainability Appraisal (SA)** and **Strategic Environmental Assessment (SEA)**, to ensure they reflect sustainable development principles and environmental legislation, and,
- Local authorities will also need to produce **Annual Monitoring Reports**, setting out progress in terms of producing LDDs and in implementing policies. Annual Monitoring Reports are due in December of each year and cover the reporting period between 1 April and 31 March.

Local Development Framework - Glossary of Terms

AAP Area Action Plan	These plans will focus upon implementation, providing an important mechanism for ensuring development of an appropriate, scale, mix and quality for key areas of opportunity, change or conservation.
AMR Annual Monitoring Report	Authorities are required to produce AMRs to assess the implementation of LDS and the extent to which policies in LDDs are being achieved.
DPD Development Plan Document	The Documents that a local planning authority must prepare, and which have to be subject to rigorous procedures of community involvement, consultation and independent examination. Should include the following elements: <ul style="list-style-type: none"> • Core strategy • Site specific allocations of land • Area Action Plans (where needed); and • Proposals Map (with inset maps, where necessary)
LDF Local Development Framework	The LDF will contain a portfolio of LDDs , which will provide the local planning authority's policies for meeting the community's economic, environmental and social aims for the future of their area where this affects the development of land.
LDD Local Development Document	LDDs will comprise of DPDs , SPDs and related to these are the SCI , SEA/SA and AMR .
LDS Local Development Scheme	The LDS sets out the programme for preparing the LDDs .
PPS Planning Policy Statement	Government statements of national planning policy, being phased in to supersede Planning Policy Guidance notes (PPGs).
RSS Regional Spatial Strategy	The RSS , incorporating a regional transport strategy, provides a spatial framework to inform the preparation of local development documents, local transport plans and regional and sub-regional strategies and programmes that have a bearing on land-use activities.
SA Sustainability Appraisal	Appraisal of the environmental, economic and social aspects of Local Development Documents (LDDs) in contributing to the achievement of Sustainable Development objectives.
SCI Statement of Community Involvement	Document explaining to stakeholders and the community, how and when they will be involved in the preparation of LDF and where appropriate planning applications prior to their formal submission and the steps that will be taken to facilitate this involvement.
SEA Strategic Environmental Assessment	Assessment of the environmental impacts of policies and proposals contained within the LDF .
SPD Supplementary Planning Document	SPDs are intended to elaborate upon the policy and proposals in DPDs but do not have their status.

Local Development Scheme – Scope and Purpose

- 1.8 The Local Development Scheme (LDS) sets out how Leeds City Council intends to produce its Local Development Framework (LDF). The Local Development Scheme serves two key roles:
- i) Under the new planning system, it provides a starting point for the local community to find out what Leeds City Council's planning policies are for the District, and sets out the current documents which form the Development Plan for Leeds Metropolitan District,
 - ii) It sets out a detailed programme for the preparation of Local Development Documents over a rolling three year period, including timetables, which will tell people when the various stages in the preparation of the Local Development Documents will be carried out.

1.9 The Local Development Scheme is set out as follows:

2. OVERVIEW & SUPPORTING STATEMENT

- A brief statement setting out how the LDF will be structured, how the evidence base will be managed, how monitoring and review will be undertaken.

3. SCHEDULE OF PROPOSED LOCAL DEVELOPMENT DOCUMENTS

- A table showing each Local Development Document to be produced, its role and position in the chain of conformity.

4. TRANSITIONAL ARRANGEMENTS

- Details of policies carried forward under the Local Development Framework Transitional Arrangements.

5. OVERALL PROGRAMME

- The overall programme for the preparation of Local Development Documents, in the form of a Gantt chart setting out timetables and key milestones for the production of each document.

6. PROFILES OF EACH LOCAL DEVELOPMENT DOCUMENT

- A brief profile of each Local Development Document setting out its role, geographical coverage, status, timetables for production, broad indication of resource requirements and approach to involving stakeholders.

2. OVERVIEW AND SUPPORTING STATEMENT

The Leeds Context

- 2.0 Leeds is the regional capital of Yorkshire and Humberside. It is extremely diverse, consisting of a main urban area, surrounded by small towns, villages and countryside. It has a diverse population, with over 8% of the overall population from minority ethnic groups increasing to 40% in some communities.
- 2.1 Within the Yorkshire and Humber region as a whole, Leeds' economic performance stands out with high economic growth and low unemployment. Over the last twenty years, Leeds has created more jobs than any other major city outside London. A key to the success of Leeds has been the strength and diversity of the local economy. It is still a significant centre for manufacturing, print and publishing, although the vast majority of

people in Leeds work in the service sector, many in finance, legal services and the creative industries.

- 2.2 However, although unemployment overall is relatively low in Leeds, there are still pockets of high unemployment across the city. For example, the average ethnic minority unemployment rate is twice that of the rest of the population, while among the Bangladeshi community it is four times the overall rate. Unemployment in some inner city wards is seven times higher than in some outer wards, although this can mask pockets of high unemployment in some streets throughout the Leeds district. Through the City Council's Corporate Plan, the Community Strategy (Vision for Leeds) and a range of major regeneration and renaissance activities, the Council and its many partners, are committed to reducing the gap between the most disadvantaged people and communities and the rest of the city.
- 2.3 Between 1996 and 2002, over 51, 000 additional jobs were created in Leeds. This trend looks set to continue with independent projections estimating that nearly 28, 000 new jobs will be created in the city over the next decade, accounting for nearly half of the additional jobs in the region. However, most of these jobs are expected to be filled by people from outside Leeds district and in – commuting therefore is expected to increase from 80,000 to over 100,000 by 2014, placing an ever greater burden on the city's transport systems. Supporting the economic competitiveness of the city, and ensuring local people can access local employment opportunities are therefore key priorities for Leeds.
- 2.4 Nearly a third of the city's jobs are located in the city centre, which is a significant destination for employment, shopping, tourism and cultural activities. By 2008, it is also estimated that approximately 15,000 people will live in the city centre. It is considered however that the international profile of the city centre needs to be improved and more facilities of a regional and national significance need to be provided. Improvements are also needed to make the city centre safer and welcoming to people of all ages, social and ethnic groups. Also, it is felt that the physical links and 'connectivity' of the city centre to adjacent communities needs to be improved and that the economic wealth of the city centre is not spreading to neighbouring groups and communities quickly enough.
- 2.5 Leeds has a good range of educational establishments from its universities and colleges through to its schools and community and family learning centres. The University of Leeds is one of the country's top universities; standards in primary schools are amongst the highest in major cities; and the city's secondary schools are improving. However, nearly a third of the working population living in Leeds have no qualifications at all and not enough young people are reaching their educational potential. Addressing such issues is therefore essential in ensuring the longer terms development of the city and the establishment of sustainable communities.

The Wider Region

- 2.6 There is growing recognition that Yorkshire and Humberside's longer term economic prosperity and sustainable development, is best achieved in working with a range of partners at a regional level. The concept of the "Leeds city–region" is therefore being developed, consisting of Leeds, Bradford, Calderdale, Kirklees, Wakefield, Barnsley, Craven, Harrogate, Selby and York. This idea is also emerging as part of the preparation of the Regional Spatial Strategy, which identifies a series of 'sub' areas across the region, including the Leeds city-region.
- 2.7 The Leeds city-region has the potential to develop relatively quickly into a competitive city region, competing successfully with other European cities and contributing to

improved economic performance. Stakeholders in the city region are now starting to recognise the advantages of closer co-operation in promoting transport improvements, high education collaboration and in financial and professional services. Leeds needs to work collaboratively with other city regions, particularly Manchester, to ensure that the north of England realises its full potential.

The Vision for Leeds (Community Strategy)

2.8 In providing a framework to address the above issues and opportunities, the Vision for Leeds (Community Strategy), provides a vision for improving the social, economic and environmental well-being across the city. Following a period of extensive public involvement and engagement the Vision for Leeds 2004 – 2020, (prepared by the Leeds Initiative - the Local Strategic Partnership for Leeds) has been adopted. The purpose of the Vision for Leeds is to guide the work of all the Leeds Initiative partners to make sure that the longer term aims for the city can be achieved. The Vision has the following aims:

- Going up a league as a city;
- Narrowing the gap between the most disadvantaged people and communities and the rest of the city;
- Developing Leeds' role as the regional capital.

Local Development Scheme Preparation

2.9 Given the above pressures and opportunities in Leeds, the prospects for the wider city region and the specific aims of the Vision for Leeds, the preparation of the Local Development Framework, provides a major opportunity for the city. The above priorities not only reflect national priorities for sustainable and inclusive communities but also coincide with fundamental reforms to the Planning System. These reforms in turn allow for a flexible and positive response to meeting local needs and circumstances through a co-ordinated and integrated approach to spatial planning (including land use and transportation issues) and regeneration.

2.10 Consequently, the priorities for action within the Local Development Scheme, are intended to complement, support and to take forward, the city's identified strategic priorities. Integral to this approach also, is the desire to provide a continuity of planning policy, whilst developing new policy approaches to deal positively with the needs of both existing and future communities. Because of this, cross reference is made throughout the Local Development Scheme to the Adopted Unitary Development Plan (UDP) 'saved' policies, as well as identifying new Local Development Documents to tackle the priorities described above. In supporting, informing and directing the strategic planning priorities in Leeds and in anticipating the reforms to the planning system, the UDP Review (*Adopted July 2006*) provides a focus for regeneration and renaissance, as well as addressing a number of other key policy areas. As a result, key LDS priorities reflect the strategic direction and specific policies incorporated as part of the UDP Review, as a basis to achieve longer term objectives for regeneration and sustainable communities in the city. These objectives also reflect the Community Strategy, in providing expression to the spatial planning aspects of the Vision for Leeds.

2.11 The Local Development Documents incorporated as part of the Local Development Scheme, include a series of Development Plan and Supplementary Planning Documents, which are intended to take forward a number of spatial and thematic planning issues integral to the delivery of sustainable communities. Central to these are a number of Area Action Plans for the City Centre, the Aire Valley, East and South East Leeds (EASEL) and West Leeds. The spatial location and relationship of the proposed Area Action Plans is illustrated on Map 1. In achieving the longer terms aspirations for the City

Centre (at the hub of a competitive city region) the preparation of a City Centre AAP is considered essential and timely to tackle a series of development, regeneration and urban renaissance issues. Linked to these issues and in complementing the spatial priorities identified as part of the Vision for Leeds for urban regeneration, social inclusion and environmental improvement, Area Action Plans for the Aire Valley, East and South East Leeds and West Leeds are also identified. These areas in turn provide a number of challenges and opportunities. A longer term and strategic approach through the LDF is therefore considered to be both appropriate and necessary, in providing a co-ordinated and partnership approach to the regeneration and the development of vibrant and sustainable communities in these areas.

- 2.12 In providing a strategic approach to the Local Development Framework, the preparation of a Core Strategy is included as part of the LDS. The development of this document will be informed by the Adopted UDP, the UDP Review, the Vision for Leeds, the Regional Spatial Strategy and relevant national guidance. Associated with changes to national guidance and in response to regional and local circumstances, the preparation of a Waste DPD is also proposed. *This update and rolling forward of the LDS also incorporates a series of new Development Plan Documents. These relate to thematic and site allocation issues in relation to Greenspace, housing, employment, transport, environment and retail. The purpose of this is to provide an opportunity to review important areas of policy within the context of emerging national guidance, the Regional Spatial Strategy and local priorities and circumstances. Clearly, given the timescales involved and the existing programme of work to which the City Council is already committed, the programme of this new series of DPDs will need to be kept under review.*
- 2.13 As a basis to implement strategic priorities and to amplify specific policies, a number of Supplementary Planning Documents are also included to address a series of area based and thematic issues. Overall, the Local Development Scheme, details an ambitious and demanding programme. This is necessary to take forward identified city wide priorities and opportunities, as part of an integrated and co-ordinated approach, in the longer term establishment of sustainable communities.
- 2.14 The Local Development Framework for Leeds, will comprise of the Local Development Documents identified in the schedule included in Section 3. of this Local Development Scheme and in the individual profiles of Local Development Documents included in Section 6. These documents will be prepared as part of a phased programme, which will be subject to regular monitoring and review, as well as a formal annual review as part of the Local Development Scheme. A key aspect of the new planning system is the need to be flexible and responsive to changing circumstances as well as being proactive as part of a plan – led system. As a consequence, it is possible that there may be injections and revisions to the schedule of Local Development Documents, before the AMR review of the LDS in December each year. *For example, consistent with the Airport White Paper, an Airport Master Plan has been prepared for Leeds /Bradford Airport. The Development Plan implications of this document will therefore need to be fully considered and the implications for the LDF and the preparation of specific Local Development Documents addressed. Also, as a consequence of emerging regeneration work, new national policy guidance and the conclusions of evidence based studies (e.g. Housing Market Assessment), additional LDF documents maybe necessary.* Within this context also, the preparation of Village Design Statements and Town Centre Strategies is largely dependent upon the capacity of communities and partners (with the support of the City Council) to undertake such work. It is possible therefore that the need for Supplementary Planning Documents to cover such areas of work may therefore arise during the course of the year. Such changes will therefore need to be considered within the context of the overall LDF programme and in discussion with stakeholders.

- 2.15 In taking this work forward as part of the overall Development Plan for the District, it is recognised that there will be a need for a combination of ‘saved policies’ (for three years from commencement of the Act on 28 September 2004 – under the transitional arrangements), policies to be saved (subject to the Secretary of State’s agreement) for more than three years, where appropriate and the need to develop and implement ‘new’ planning policies, in response to emerging or possibly unforeseen planning issues.

Statement of Community Involvement

- 2.16 *In accordance with the LDS timetable, Statement of Community Involvement (SCI) was adopted by the City Council in February 2007. This in turn sets out the processes by which the community will be engaged in consultation on each type of document and at every stage of its preparation. The SCI also sets out how the community will engage in the consideration of major development control decisions.*

Strategic Environmental Assessment (SEA) & Sustainability Appraisal (SA)

- 2.17 Local Development Documents (Development Plan and Supplementary Planning Documents) will be subject to a Strategic Environmental Assessment/Sustainability Appraisal, in accordance with the LDF regulations and the European Directive 2001/42/EC. These are tools to ensure that LDF strategies and policies take into account environmental, economic and social issues as part of an integrated approach. For greater efficiency and effectiveness, the City Council intends to combine assessment and appraisal as part of one approach.

Core Strategy

- 2.18 The Core Strategy will be the principal document in the Local Development Framework and will contain the City Council’s vision and spatial strategy for the District. The Core Strategy will be informed by a number of key documents and government guidance including: the Adopted UDP, the Vision for Leeds (Community Strategy) and the emerging Regional Spatial Strategy for Yorkshire and the Humber. The Core Strategy will need to identify the development needs for the District and their spatial distribution. In the preparation of the Core Strategy a “Key Diagram” will be used to illustrate the strategy.

Area Action Plans

- 2.19 As emphasised above, a key priority for Leeds and an integral part of the Adopted UDP, and Vision for Leeds, is the need to secure the continued renaissance and regeneration of the City and its communities. Consequently, a key priority of the Local Development Framework, are a series of Area Action Plans for specific geographical areas of Leeds. The focus of such Plans will be to promote the continued and sustainable renaissance and development of the City Centre, as the hub of the City region and the regeneration of major inner city and suburban areas of the City to promote the development of sustainable communities.

Supplementary Planning Documents

- 2.20 The preparation of the Local Development Framework for Leeds includes a range of Supplementary Planning Documents, covering a range of interrelated areas, which are intended to amplify strategic, thematic, and area based planning objectives for the District. The range of issues to be covered by Supplementary Planning Documents, reflect the breadth of spatial planning issues and challenges evident in the City. These include: a number of Design Guides (*Householder Design Guide, Highways Design*

Guide Tall Buildings and Sustainable Design and Construction) to cover detailed development control issues. Whilst the LDS identifies a schedule of proposed SPDs, it is recognised that the preparation of SPDs is a dynamic process. For example, there are a number of Village Design Statements, (led by communities); together with a range of other planning documents anticipated e.g. detailed design guidance and 'Master Plans, which are at different stages of preparation. Depending on progress, resources, particular circumstances, and timescales, it is likely that these in turn, will need to be injected into the SPD/LDS programme as they are developed and the LDS updated accordingly.

Monitoring

- 2.21 The preparation of Local Development Frameworks is a continuous process, with monitoring and review key and integral aspects. As part of this process an Annual Monitoring Report will inform the Local Development Scheme each year. As part of this, both existing and where appropriate new, monitoring systems will be developed to ensure that not only the delivery of the Local Development Framework is monitored but also to ensure that the evidence upon which the Local Development Framework is based is still relevant and up to date and prepared within the context of relevant indicators. Such evidence will need to include housing land and employment information.
- 2.22 An Annual Monitoring Report will be prepared each year, (to be submitted to the Government Office), covering the period 1 April – 31 March. The Annual Monitoring Report will report on the following areas:
- Provide information on progress against a series of indicators, which aim to monitor the extent to which Development Plan policies are being achieved,
 - Provide a commentary and progress update on how the City Council is performing against timescales and milestones set out in the Local Development Scheme.

Evidence Base

- 2.23 Linked to monitoring and the preparation of Development Plan and Supplementary Planning Documents, an important aspect of the Local Development Framework is that individual policies and proposals are soundly based. As part of a wide range of projects, programmes and initiatives promoted by the City Council and it's many partners a wide range of technical information is available concerning environmental, economic and social issues in Leeds. The preparation of the Local Development Framework will therefore draw upon this material where appropriate and supplement this with additional survey material and technical studies where necessary and where resources permit.
- 2.24 In the preparation of the Adopted UDP, UDP Review and related strategies, a number of surveys, technical studies and monitoring activities have been undertaken. These include regular housing and employment land monitoring, a comprehensive Urban Capacity Study (June 2003) and an annual City Centre audit. In the preparation of the Local Development Framework, this material will be used and reviewed as necessary and supplemented by further surveys and technical studies where required in support of the production of specific Development Plan Documents. *More recently, future technical work in relation to Employment Land, Housing Market Assessment, Strategic Flood Risk Assessment and an environmental baseline (as part of a European project "Managing Urban Europe") have been undertaken. Work on a District wide greenspace audit and partial land remediation study within the Aire Valley Leeds AAP area are also planned.*

Preparation Arrangements and Resources

- 2.25 In reflecting the objectives of the Community Strategy (Vision for Leeds) and City Council corporate priorities, resources will be drawn from across the City Council to prepare the Local Development Framework. Close working with a range of stakeholders and partners (including the Leeds Initiative) will also be an important feature of the preparation of the Local Development Framework. To facilitate this process, and as appropriate, early consultation will be sought with stakeholders and the community. Subject to the availability of resources, the nature of technical work to be undertaken and the requirements of specific timetables, it is also likely that external consultancy support will be used to deliver key tasks and projects.
- 2.26 The preparation of the Local Development Framework will be led by the City Council's Development Department, primarily through the Planning and Economic Policy Service. Drawn from this service, four specific Teams (and comprising 25 officers ranging from the Head of Service, Team Leaders, Senior Planners, Planners and Administrative support staff) will have responsibilities for the LDF.
- 2.27 Given the scope and breadth of the LDF in Leeds (and in recognition of its corporate importance), the Planning and Economic Policy Service will be supported by resources from across the Development Department including the Strategy and Policy and Economic Services Divisions. In addition, on going and close working with a range of City Council Departments will be undertaken including Neighbourhoods and Housing, City Services and Learning and Leisure (and other Departments as necessary), to reflect the scope of the LDDs under production.
- 2.28 In providing technical support and a co-ordinating role within the City Council, an Officer Working Group has been established (reporting to the [City Development Board](#)) to oversee work in relation to the Local Development Framework. A key focus for the preparation of the Local Development Framework also, will be through a members "Development Plan Panel", with responsibilities for making recommendations to the City Council's Executive Board and Full Council (consistent with delegation arrangements and 'Executive' and 'Council' functions).

Risk Assessment

- 2.29 The preparation of the Local Development Framework allows for a flexible approach to the preparation of a range of planning documents. The Schedule of Local Development Documents identified in Section 3 of this Local Development Scheme, covers a range of work, which in part reflects the complex spatial planning issues in Leeds. In managing this programme of work, an analysis of risks has been undertaken, together with the measures to managing them. This is set out in the following table:

RISK	IMPACT	MITIGATING ACTION
Secretary of State directs LDS amendments.	<ul style="list-style-type: none"> Slippage to LDS 	<ul style="list-style-type: none"> Close liaison with Government Office on emerging LDS
New national and Regional policies and guidance (Planning Policy Statements & Regional Spatial Strategy).	<ul style="list-style-type: none"> Unforeseen additional work injections into LDS work programme causing slippage. 	<ul style="list-style-type: none"> Monitoring of changes to national policy. Active participation in regional planning agenda to respond to changes early. Re-evaluate priorities.
Implications of UDP Review Inspectors Report.	<ul style="list-style-type: none"> Slippage to LDS programme due to unforeseen additional work. 	<ul style="list-style-type: none"> Monitoring of changes to national policy.
Volume of work (managing potentially competing timescales and tasks, higher levels of representations than anticipated) – LDF programme too ambitious.	<ul style="list-style-type: none"> Programme slippage. 	<ul style="list-style-type: none"> Monitoring of progress against programme objectives and re-prioritise as necessary. Realistic & flexible timetables. Use of additional resources through and corporate partnership working.
Capacity of Stakeholders to respond as part of engagement/involvement activity.	<ul style="list-style-type: none"> Potential programme slippage. 	<ul style="list-style-type: none"> Early consultation with stakeholders where appropriate.
Inadequate financial resources to undertake specific areas of work.	<ul style="list-style-type: none"> Unable to progress work. Potential impact on quality & ‘soundness’ of planning documents. 	<ul style="list-style-type: none"> Regular monitoring of budgets and costings. Secure additional financial resources via Planning Delivery Grant.
Lack of in house skills to undertake new areas of technical work.	<ul style="list-style-type: none"> Programme slippage. Potential impact on quality & ‘soundness’ of planning documents. 	<ul style="list-style-type: none"> Develop skills and competencies through training initiatives. Close working with partners who have the necessary skills. Use of external consultants – subject to resources.
Staff turnover	<ul style="list-style-type: none"> Potential programme slippage. 	<ul style="list-style-type: none"> Monitoring of progress against programme objectives and re-prioritise as necessary. Recruit to vacant posts.
Planning Inspectorate unable to meet the timescale for examination and report.	<ul style="list-style-type: none"> Delay to examination/reporting. Key programme milestones not met. 	<ul style="list-style-type: none"> Close liaison with Government Office & Planning Inspectorate to highlight any early warning of potential issues/problems.
Failure of planning documents to meet tests of soundness.	<ul style="list-style-type: none"> Unable to adopt document. 	<ul style="list-style-type: none"> Ensure documents are sound and meet technical and consultation requirements
Legal Challenge	<ul style="list-style-type: none"> LDD quashed. Impact on work programme through additional work. 	<ul style="list-style-type: none"> Ensure LDF is compliant with Planning Act, Regulations and guidance.

3.

SCHEDULE OF PROPOSED LOCAL DEVELOPMENT DOCUMENTS

	Document	Status	Brief Description	Chain of Conformity	Stakeholder & Community Engagement (To be undertaken consistent with LDF Regulations, emerging SCI & SCI once adopted).	Preparation and Consultation on Issues & Options	Preparation and Consultation on Preferred Options & Proposals	Date for Submission to Secretary of State/Proposed SPD Adoption by LCC.
1.	Core Strategy	Development Plan Document	To set out vision, objectives and district spatial development strategy (and will incorporate a Key Diagram).	Adopted UDP saved policies & Regional Spatial Strategy.	See Project Proforma.	<ul style="list-style-type: none"> June 2006 – July 2007. 	<ul style="list-style-type: none"> <u>May – June 2008.</u> 	<ul style="list-style-type: none"> <u>Sept. 2009</u>
2. 3. 4.	Area Action Plans City Centre Aire Valley <u>Leeds</u> EASEL (East & South East Leeds Regeneration): - Harehills - Richmond Hill - Gipton - Osmondthorpe - Seacroft - Halton Moor.	Development Plan Documents	To address spatial planning and regeneration issues and opportunities in a co-ordinated way.	With emerging Core Strategy, Adopted UDP saved policies, and Regional Spatial Strategy.	See Project Proforma See Project Proforma See Project Proforma	<p><u>City Centre</u></p> <ul style="list-style-type: none"> March 2005 – May 2006. <p><u>Aire Valley</u></p> <ul style="list-style-type: none"> August 2005 – July 2006. <p><u>EASEL</u></p> <ul style="list-style-type: none"> August 2005 – June 2006. 	<p><u>City Centre</u></p> <ul style="list-style-type: none"> <u>April – May 2007</u> <p><u>Aire Valley</u></p> <ul style="list-style-type: none"> <u>June – July 2007</u> <p><u>EASEL</u></p> <ul style="list-style-type: none"> <u>June – July 2007</u> 	<p><u>City Centre</u></p> <ul style="list-style-type: none"> <u>Sept. 2008</u> <p><u>Aire Valley</u></p> <ul style="list-style-type: none"> <u>April 2008</u> <p><u>EASEL</u></p> <ul style="list-style-type: none"> <u>April 2008.</u>

5.	West Leeds Gateway				See Project Proforma	<u>West Leeds</u> <ul style="list-style-type: none"> November 2004 – October 2006. 	<u>West Leeds</u> <ul style="list-style-type: none"> <u>Sept – Oct 2007</u> 	<u>West Leeds</u> <ul style="list-style-type: none"> <u>July 2008</u>
6.	Waste	Development Plan Documents	To provide thematic and site specific policies for Waste in the District.	Adopted UDP saved policies, the emerging Core Strategy and Regional Spatial Strategy.	See Project Proforma	<ul style="list-style-type: none"> Nov. 2007 – Feb 2008. 	<ul style="list-style-type: none"> March – April 2008. 	<ul style="list-style-type: none"> November 2008.
<u>7.</u>	<u>Greenspace/Housing/ Employment</u>	<u>Development Plan Documents</u>	<u>To provide thematic policy and site allocations for Greenspace, Housing and Employment Land in the District.</u>	<u>Adopted UDP saved policies, the emerging Core Strategy and Regional Spatial Strategy.</u>	<u>See Project Proforma</u>	<ul style="list-style-type: none"> <u>tbc.</u> 	<ul style="list-style-type: none"> <u>tbc.</u> 	<ul style="list-style-type: none"> <u>tbc.</u>
<u>8.</u>	<u>Transport</u>	<u>Development Plan Documents</u>	<u>To provide thematic policy and where appropriate spatial and site specific allocations for transport planning in the District.</u>	<u>Adopted UDP saved policies, the emerging Core Strategy and Regional Spatial Strategy.</u>	<u>See Project Proforma</u>	<ul style="list-style-type: none"> <u>tbc.</u> 	<ul style="list-style-type: none"> <u>tbc.</u> 	<ul style="list-style-type: none"> <u>tbc.</u>
<u>9.</u>	<u>Environment</u>	<u>Development Plan Documents</u>	<u>To provide thematic, spatial and where appropriate spatial and site</u>	<u>Adopted UDP saved policies, the emerging Core Strategy and</u>	<u>See Project Proforma</u>	<ul style="list-style-type: none"> <u>tbc.</u> 	<ul style="list-style-type: none"> <u>tbc.</u> 	<ul style="list-style-type: none"> <u>tbc.</u>

			<u>specific allocations for the Environment.</u>	<u>Regional Spatial Strategy.</u>				
<u>10.</u>	<u>Retail</u>	<u>Development Plan Documents</u>	<u>To provide thematic policy and where appropriate spatial and site specific allocations for Retailing in the District.</u>	<u>Adopted UDP saved policies, the emerging Core Strategy and Regional Spatial Strategy.</u>	<u>See Project Proforma</u>	• <u>tbc</u>	• <u>tbc</u>	• <u>tbc</u>
11.	Proposals Map	Development Plan Document	To illustrate geographically the application of DPD policies.	Adopted UDP saved policies, Regional Spatial Strategy and DPDs once adopted.	See para. 6.2	N/A	N/A	N/A
1.	City Centre Public Realm Contributions	Supplementary Planning Document	To provide specific guidance on public realm contributions arising from development proposals	Adopted UDP saved policies and DPDs once adopted.	See Project Proforma	• May - June 2005.	• January – March 2006	• <u>August 2007.</u>
2.	Public Transport Improvements, Developer Contributions	Supplementary Planning Document	To provide guidance to developers on public transport contributions arising from development proposals.	Adopted UDP saved policies and DPDs once adopted.	See Project Proforma	• May – July 2006.	• <u>May - June 2007.</u>	• <u>September 2007.</u>
3.	Public Transport Improvements, Travel Plans	Supplementary Planning Document	To provide guidance to developers on	Adopted UDP saved policies and	See Project Proforma	• May – July 2006.	• <u>May - June 2007.</u>	• <u>September 2007.</u>

			public transport contributions arising from development proposals.	DPDs once adopted				
4.	Householder Design Guide	Supplementary Planning Document	To provide guidance to householders and developers on the design requirements for domestic extensions.	Adopted UDP saved policies and DPDs once adopted.	See Project Proforma	<ul style="list-style-type: none"> October 2005 – July 2006. 	<ul style="list-style-type: none"> <u>July – August 2007.</u> 	<ul style="list-style-type: none"> <u>November 2007.</u>
5.	Highways Design Guide	Supplementary Planning Document	To provide guidance to developers on detailed aspects of highways design	Adopted UDP saved policies and DPDs once adopted.	See Project Proforma	<ul style="list-style-type: none"> September 2005 – June 2006. 	<ul style="list-style-type: none"> <u>June – July 2007.</u> 	<ul style="list-style-type: none"> <u>December 2007.</u>
6.	Tall Buildings	Supplementary Planning Document	To provide guidance to developers on the design and integration of high buildings.	Adopted UDP saved policies and DPDs once adopted.	See Project Proforma	<ul style="list-style-type: none"> November 2004 – January 2005. 	<ul style="list-style-type: none"> <u>April – May 2007.</u> 	<ul style="list-style-type: none"> <u>September 2007.</u>
7.	Sustainable Design & Construction	Supplementary Planning Document.	To provide specific guidance in relation to sustainable design and construction techniques and methods in relation to development proposals.	Adopted UDP saved policies and DPDs once adopted.	See Project Proforma	<ul style="list-style-type: none"> May – July 2006. 	<ul style="list-style-type: none"> <u>April – May 2007.</u> 	<ul style="list-style-type: none"> <u>July 2007.</u>

8.	Sustainability Assessment	Supplementary Planning Document.		Adopted UDP saved policies and DPDs once adopted.	See Project Proforma	<ul style="list-style-type: none"> • May – July 2006. 	<ul style="list-style-type: none"> • <u>April – May 2007.</u> 	<ul style="list-style-type: none"> • <u>July 2007.</u>

4. TRANSITIONAL ARRANGEMENTS

4.1 In anticipating the need to prepare Local Development Frameworks and within the context of changes to national planning policy, the City Council embarked upon an early and selective review of the Adopted UDP (2001). In managing the period of transition between the 'old' planning system and the 'new', the City Council will look to the incorporation of 'saved policies for 3 years or more (policies that the Council are seeking to save for more than 3 years, together with the development of new policies, as part of the Core Strategy and related Local Development Documents.

4.2 *Within the context of 'saved policy' protocol issued by the Secretary of State, the City Council has produced a schedule of UDP policies which it is intended will be saved beyond 27 September 2007, together with a schedule of policies it is intended to delete (i.e. these policies will no longer form part of the Development Plan from 27 September 2007). Under the protocol arrangements, the City Council's intentions for saving and deleting policies have been submitted to the Secretary of State for consideration and is currently awaiting a Direction to be issued.*

4.3 These LDDs are in the LDS Programme to replace UDP policy on the following timetable (subject to the receipt of the Inspectors Report and the final Adoption date of the Local Development Document):

1. Statement of Community Involvement – will replace section 4.8 of Chapter 4 of the UDP <u><i>following adoption in February 2007.</i></u>
2. Core Strategy – will replace Chapter 3 and relevant repeats of Strategic Aims, Strategic Goals & Strategic Policies in Chapters 5 – 13 of the UDP in <u><i>April 2011.</i></u>
3. City Centre Area Action Plan – will replace Chapter 13 of the UDP in <u><i>July 2010.</i></u>
4. Aire Valley Leeds Area Action Plan – will replace sections of Chapter 15 "East Leeds" of the UDP concerning Aire Valley in <u><i>December 2010.</i></u>
5. East & South East Leeds (EASEL) Area Action Plan – will replace sections of Chapter 15 "East Leeds" of the UDP concerning Gipton, Harehills and Seacroft renewal & regeneration and provide new guidance covering Osmondthorpe, Richmond Hill and Halton Moor in <u><i>February 2010.</i></u>
6. West Leeds Gateway Area Action Plan – may replace elements of Ch 23 "West Leeds", <u><i>December 2010.</i></u>
7. Proposals Map to be updated to reflect the above changes, at the same time as each DPD is adopted so as to illustrate geographically the application of the DPD policies.

4.4 In order to maintain spatial planning and policy continuity and priorities identified via extensive community engagement activity, the City Council wishes to retain a series of Supplementary Guidance (until these are superseded by the Core Strategy and future Supplementary Planning Documents). The list of Supplementary Planning

Guidance to be retained is included within Appendix 2 of the Local Development Scheme. In addition, the City Council has also produced a series of planning documents on a range of topics, which it is felt add value to customers and stakeholders in the City. Whilst it is recognised that these have no formal status under the Local Development Framework, these are listed for information and to indicate that this material is still available.

5. OVERALL PROGRAMME

- 5.1 *The following Gantt chart sets out a three year rolling programme for the preparation of the Local Development Framework, in providing a summary schedule of Local Development Documents. In recognising the transition between the UDP and the LDF, the Gantt chart also includes details of the UDP Review adoption. For reference also, the Gantt chart also includes details of the preparation of the Regional Spatial Strategy. This work is being undertaken by the Yorkshire & Humber Assembly and does not formally form part of this Local Development Scheme. The preparation of the RSS of the will however have policy implications for the Leeds LDF (both in terms of the RSS policies themselves, the subsequent RSS Review and associated evidence based technical work), it is therefore useful to show the RSS timetable, as a basis to anticipate and seek to programme in any revisions to the LDS. A schedule of completed Local Development Documents has also been included in Appendix 3. This will be updated as the LDS is subsequently rolled forward.*

6. PROFILES OF EACH LOCAL DEVELOPMENT DOCUMENT

- 6.1 The following series of profiles detail the overall content and scope of Development Plan Documents, Supplementary Planning Documents and the Annual Monitoring Report. It should be noted that within the profiles for Development Plan Documents, reference to initial informal consultation is to comply with Regulation 25 (of Town & Country Planning Local Development Regulations 2004 – SI 2004, No. 2204) and the first and second formal 6 weeks consultation relate to Regulations 26 and 28 respectively.
- 6.2 The Proposals Map is a Development Plan Document and will be reviewed and amended to reflect the content of other DPDs as part of their preparation process.
- 6.3 It should be noted that individual LDD profiles have aimed to take into account the timing of Leeds City Council approval processes, through Executive Board and Full Council as appropriate in accordance with the Local Government Act (2000).

1.	DEVELOPMENT PLAN DOCUMENT
Document details	<p><u>Core Strategy</u></p> <ul style="list-style-type: none"> • Role and content: Set out spatial vision and core principles for future development of Leeds; provide a key diagram depicting areas of change and constraints. • Chain of conformity: Relevant Adopted UDP saved policies, UDP Review, Regional Spatial Strategy and provide expression for the spatial planning aspects of Vision for Leeds (Community Strategy). • Geographical coverage: District wide - Leeds Metropolitan District (MD).
Timetable	<ul style="list-style-type: none"> • Production Milestones: • Pre-production: • Initial data and evidence gathering: Nov 2005 – June 2006. • Production: • Preparation of Initial issues report and sustainability scoping report: March - June 2006. • Consultation on sustainability appraisal scoping report • Consultation with stakeholders to identify key issues and the development of alternative options: June 2006 – <u>July 2007</u>. • Analyse responses and produce a pre-submission consultation statement: <u>July – September 2007</u>. • Prepare Preferred Options report and sustainability appraisal report: <u>September 2007 – April 2008</u>. • Formal pre-submission consultation on Preferred Options report, sustainability appraisal and publication of Consultation Statement: <u>May – June 2008</u>. • Analysis of responses on Preferred Options and publication of statement of findings: <u>July – September 2008</u>. • Prepare and publish Core Strategy and sustainability appraisal: <u>August 2009</u>. • Submit Core Strategy, Sustainability Appraisal, pre-submission consultation, statement of findings and Statement of Community Involvement to Secretary of State/Regional Planning Body and undertake further consultation: <u>September - October 2009</u>. • Examination: • Analyse responses received: <u>November 2009 – January 2010</u>. • Publish any changes to Core Strategy and advertise pre-examination meeting. • Pre-examination Meeting: <u>March 2010</u>. • Public examination of Core Strategy and sustainability appraisal: May - July 2010. • Adoption, Monitoring & Review: • Receipt of Inspector's Report <u>December 2010</u>. • Amend Core Strategy to reflect Inspector's recommendations and adopted Core Strategy by resolution of the Council: <u>March - April 2011</u>. Publish adopted Core Strategy, sustainability appraisal, Inspectors Report and Adoption Statement. • On going monitoring of Core Strategy policies as part of the Annual Monitoring Report.
Arrangements for Production	<ul style="list-style-type: none"> • Production process and management arrangements: Preparation: Planning Policy Team, Development Department, with input from wide variety of Council services. • Resources: Consultants to undertake Research, Staff time, Access Database, Meeting rooms/halls, presentation facilities, Website space, document printing, Advertising budget. • Consultation: to be consistent with minimum consultation requirements (contained in the LDF regulations) and Statement of Community Involvement requirements - will include i) placing written material for comment ii) placing material on Website, iii) meetings with stakeholders, iv) conferences/events, v) use of newspapers and the media

2.	DEVELOPMENT PLAN DOCUMENT
Document details	<p><u>Area Action Plan – City Centre</u></p> <ul style="list-style-type: none"> • Role and content: To provide the planning policy and spatial planning framework for the City Centre (and if appropriate the expansion of the City Centre), ensuring that the City Centre continues to deliver economic, environmental and social objectives at the heart of the City Region. • Chain of Conformity: Adopted UDP saved policies, UDP Review, the emerging LDF Core Strategy and the Regional Spatial Strategy, and provide expression for the spatial planning aspects of the Vision for Leeds (Community Strategy). • Geographical coverage: City Centre.
Timetable	<ul style="list-style-type: none"> • Production Milestones: • Pre-production: • Initial data and evidence gathering: December 2004 – February 2005. • Production: • Initial issues report and sustainability scoping report: March 2005. • Stakeholder consultation on issues and initial options: March – September 2005. • Consideration of responses to initial issues. • Prepare alternative options: September 2005 – January 2006. • Consultation on alternative options: April - May 2006. • Analyse responses and produce a pre-submission consultation statement: June 2006. • <i><u>Prepare Preferred Options report and sustainability appraisal report: June – February 2007.</u></i> • <i><u>Formal pre-submission consultation on Preferred Options report, sustainability appraisal and publication of Consultation Statement: April – May 2007.</u></i> • <i><u>Analysis of responses on Preferred Options and publication of statement of findings: Sept – Oct 2007.</u></i> • <i><u>Prepare Area Action Plan and sustainability appraisal: Nov 2007 – Jul 2008.</u></i> • <i><u>Submit Area Action Plan, Sustainability Appraisal, pre-submission consultation, statement of findings and Statement of Community Involvement to Secretary of State/Regional Planning Body and undertake further consultation: Sept – Oct 2008.</u></i> • <u>Examination:</u> • <i><u>Analyse responses received: Nov-Dec 2008.</u></i> • <i><u>Publication of site allocation representations (Regulation 32): Jan-May 2009</u></i> • <i><u>Publish any changes to Area Action Plan and advertise pre-examination meeting.</u></i> • <u>Pre-examination Meeting: July 2009.</u> • <i><u>Public examination: Sept – Oct 2009.</u></i> • <u>Adoption, Monitoring & Review:</u> • <i><u>Receipt of Inspector’s Report: March 2010.</u></i> • <i><u>Amend Area Action Plan to reflect Inspector’s recommendations and adopt Area Action Plan by resolution of the Council: July 2010.</u></i> Publish adopted Area Action Plan, sustainability appraisal, Inspector’s Report and Adoption Statement. • On going monitoring of Area Action Plan policies via the Annual Monitoring Report and related monitoring arrangements such as the City Centre Audit.
Arrangements for Production	<ul style="list-style-type: none"> • Production process and management arrangements: • Preparation and production led by Policy Team, Development Department with involvement and input from across the Department and key City Council Departments. • Resources: staff time, access to and acquisition of data, development of Access databases and project management software to manage the process, advertising and communications and communications budget. • Consultation: to be consistent with minimum consultation requirements (contained in the LDF regulations) and Statement of Community Involvement requirements.

3.	DEVELOPMENT PLAN DOCUMENT
Document details	<p><u>Area Action Plan Aire Valley Leeds</u></p> <ul style="list-style-type: none"> • Role and Content: To provide a co-ordinated approach to the sustainable regeneration of the Aire Valley Regeneration Area, including its spatial planning within the context of the city-region, compatible with the significance of the area in terms of its potential to contribute to the growth and success of the regional economy; to establish a framework for the implementation of the Strategic Vision; to ensure that the importance of the regeneration of the Aire Valley to the communities of East and South East Leeds is fully recognised in securing connectivity and linkages and to contribute to the regeneration/renaissance objectives of the City Council and the Local Strategic Partnership. • Chain of Conformity: Adopted UDP saved policies, UDP Review, the Regional Spatial Strategy, the emerging LDF Core Strategy and provide expression for the spatial planning aspects of the Vision for Leeds (Community Strategy) and the Regional Economic Strategy. • Geographic Coverage: 1000 ha of land immediately SE of the City Centre, extending from the Royal Armouries and Clarence Dock eastwards towards the M1 (junctions 44 and 45), including the cross Green Industrial Estate, Hunslet and Stourton.
Timetable	<ul style="list-style-type: none"> • <u>Production milestones:</u> • <u>Pre-production:</u> • Initial data and evidence gathering: September 2004 – May 2005. • <u>Production:</u> • Preparation of Initial issues report and sustainability scoping report: July 2005. • Consultation with stakeholders to identify key issues and consultation on sustainability appraisal scoping report: August – October 2005. • Consideration of responses to initial issues and prepare alternative options: November 2005 – May 2006. • Consultation on alternative options: June - July 2006. • Analyse responses and produce consultation statement: August 2006. • Prepare Preferred Options report and sustainability appraisal report: September 2006 – <u>May 2007.</u> • Formal pre-submission consultation on Preferred Options report, sustainability appraisal and publication of Consultation Statement: <u>June – July 2007.</u> • Analysis of responses on Preferred Options and publication of statement of findings: <u>August – September 2007.</u> • Prepare and publish Area Action Plan and sustainability appraisal: <u>September 2007 – April 2008.</u> • Submit Area Action Plan, Sustainability Appraisal, pre-submission consultation, statement of findings and Statement of Community Involvement to Secretary of State/Regional Planning Body: <u>April - May 2008.</u> • <u>Examination:</u> • Analyse responses received: .June – July 2008. • <u>Publication of site allocation representations (Regulation 32): August – December 2008.</u> • <u>Publish any changes to Area Action Plan and advertise pre-examination meeting.</u> • <u>Pre-examination Meeting: February 2009.</u> • <u>Public examination: April – May 2009.</u> • <u>Adoption, Monitoring & Review:</u> • <u>Receipt of Inspector's Report: September 2009.</u> • <u>Amend Area Action Plan to reflect Inspector's recommendations and adopt Area Action Plan by resolution of the Council: December 2009.</u> Publish adopted Area Action Plan, sustainability appraisal, and Adoption Statement. • On going monitoring via Annual Monitoring Report.
Arrangements for Production	<ul style="list-style-type: none"> • Preparation and Production: Planning & Economic Policy (Development Department), in conjunction with Department of Neighbourhoods and Housing. • Resources: staff time, access to and acquisition of data, development of Access databases and project management software, advertising, public consultation, advertising, communications and graphics production budget required. • Consultation: to be consistent with minimum consultation requirements (contained in the LDF regulations) and Statement of Community Involvement requirements.

4.	DEVELOPMENT PLAN DOCUMENT
Document details	<p><u>Area Action Plan – East and South East Leeds (EASEL)*</u></p> <ul style="list-style-type: none"> • Role and Content: To provide a co-ordinated approach to the spatial planning of neighbourhoods within East and South East Leeds Regeneration Area; to help provide a framework for the achievement of sustainable communities in this part of the city and to assist with the delivery of the regeneration/renaissance objectives of the City Council, the Local Strategic Partnership, Leeds East Homes and Leeds South East Homes. • Chain of Conformity: Adopted UDP saved policies, the UDP Review, the emerging LDF Core Strategy, the Regional Spatial Strategy and provide expression for the spatial planning aspects of the Vision for Leeds (Community Strategy). • Geographic Coverage: The neighbourhoods and communities of Harehills, Burmantofts, Gipton, Seacroft, Halton Moor, Osmondthorpe and Richmond Hill.
Timetable	<ul style="list-style-type: none"> • Production Milestones: • Pre-production: • Initial data and evidence gathering: September 2004 – May 2005. • Production: • Preparation of initial issues report and sustainability appraisal scoping report: July 2005. • Consultation with stakeholders to identify key issues and consultation on sustainability appraisal scoping report: August – October 2005. • Prepare alternative options for Area Action Plan: November 2005 – <u>May 2006</u>. • Consult on alternative options: <u>June - August 2006</u>. • Analyse responses and produce a pre-submission consultation statement: <u>September - October 2006</u>. • Prepare Preferred Options report, sustainability appraisal report: <u>October 2006 – May 2007</u>. • Formal pre-submission consultation on Preferred Options report, sustainability appraisal and publication of consultation statement: <u>June – July 2007</u>. • Analysis of responses on Preferred Options and publication of statement of findings; <u>August - September 2007</u>. • Prepare and publish submission Area Action Plan and sustainability appraisal: <u>October 2007 – March 2008</u>. • Submit Area Action Plan, sustainability appraisal, pre-submission consultation, statement of findings and Statement of Community Involvement to Secretary of State/Regional Planning Body: <u>April – May 2008</u>. • Examination: • Analyse responses received: <u>June – July 2008</u>. • <u>Publish site allocation representations: August – October 2008</u>. • Publish any changes to Area Action Plan and advertise pre-examination meeting: <u>November – December 2008</u>. • Pre-examination meeting: January 2009. • Public examination: <u>April – May 2009</u>. • Adoption, Monitoring & Review: • Receipt of Inspector’s Report: <u>October 2009</u>. • Amend Area Action Plan to reflect Inspector’s recommendations and adopt Area Action Plan by resolution of the Council: <u>Jan - Feb. 2010</u>. Publish adopted Area Action Plan, sustainability appraisal, Inspectors Report and Adoption Statement. • On going monitoring of policies in Area Action Plan via Annual Monitoring Report.
Arrangements for Production	<ul style="list-style-type: none"> • Preparation and production: Planning & Economic Policy (Development Department), in conjunction with Department of Neighbourhoods and Housing, other Council Departments, Leeds East Homes and Leeds South East Homes. • Resources: staff time, access to and acquisition of data, development of Access databases and project management software, advertising, public consultation, advertising, communications and graphics production budget required. • Consultation: to be consistent with minimum consultation requirements (contained in the LDF regulations) and Statement of Community Involvement requirements.
	<p>* This Local Development Document Proforma current sets out a single AAP for the EASEL area. The detailed scope and partnership arrangements of EASEL are still evolving and this Proforma may therefore be subject to change. A key aspect of this relates to the nature of the proposed AAP. Depending on project requirements, funding arrangements, resources and practicalities – this may result in a series of AAPs for EASEL rather than one.</p>

5.	DEVELOPMENT PLAN DOCUMENT
Document details	<p>Area Action Plan – West Leeds Gateway</p> <p>Role and Content: To provide a co-ordinated approach to the spatial planning of neighbourhoods within the West Leeds Gateway Regeneration Area. To provide a framework for sustainable communities in this part of the city and to assist with the delivery of the regeneration/renaissance objectives of the Council, and Leeds West Homes.</p> <p>Chain of conformity: Adopted UDP saved policies, the UDP Review, the emerging LDF Core Strategy, the Regional Spatial Strategy and provide expression for the spatial planning aspects of the Vision for Leeds (Community Strategy).</p> <p>Geographical Coverage: Covering the area bounded by the Armley Gyratory & the Clyde's Estate to the East, Heights Estate to the West, Tong Road/Wortley Moor Road to the South and Leeds/Liverpool Canal to the North. The area includes the communities of New Wortley, Upper Wortley, Lower Armley, Armley Town Street, the Aviaries and the adjacent commercial areas along Stanningley Road, Tong Road and Carr Crofts.</p>
Timetable	<ul style="list-style-type: none"> • Production Milestones: • Pre-production: • Initial data and evidence gathering: September 2004 – February 2006 • Production: • Preparation of initial issues report and sustainability appraisal scoping report: <i>August</i> 2005. • Consultation with stakeholders to identify key issues and consultation on sustainability appraisal scoping report: November 2004 – August 2005. • Prepare alternative options for Area Action Plan: March - May 2006. • Consult on alternative options: mid <i>September – December</i> 2006. • Analyse responses and produce a pre-submission consultation statement <i>February - March</i> 2006. • Prepare Preferred Options report and sustainability appraisal report: <i>April -August</i> 2007. • Formal pre-submission consultation on Preferred Options report, sustainability appraisal and publication of consultation statement: <i>September - October</i> 2007. • Analysis of responses on Preferred Options and publication of statement of findings. • Prepare and publish submission Area Action Plan including sustainability appraisal and statement of consultation: <i>November 2007 – June 2008</i>. • Submit Area Action Plan, sustainability appraisal, pre-submission consultation, and Statement of Community Involvement to Secretary of State/Regional Planning Body: <i>July – August</i> 2008. • Examination: • Analyse responses received: <i>September – October 2008</i>. • <i>Publication of site allocation representations (Regulation 32): November 2008 – January 2009.</i> • <i>Publish any changes to Area Action Plan and advertise pre-examination meeting.</i> • Pre-examination Meeting: <i>April 2009.</i> • <i>Public examination: June – July 2009.</i> • Adoption, Monitoring & Review: • <i>Receipt of Inspector's Report: December 2009.</i> • <i>Amend Area Action Plan to reflect Inspector's recommendations and adopt Area Action Plan by resolution of the Council: April 2010.</i> Publish adopted Area Action Plan, sustainability appraisal, and Adoption Statement. • On going monitoring of policies in Area Action Plan via Annual Monitoring Report
Arrangements for Production	<ul style="list-style-type: none"> • Preparation and Production led by the Development Department and assisted by West Leeds Area Management (the Dept. of Neighbourhood and Housing), with in put from other Council Departments, Leeds West Homes, and private sector partners. • Resources : Staff-time, access to and acquisition of data, and project management software, advertising and communications and graphics production budget required • Consultation: to be consistent with minimum consultation requirements (contained in the LDF regulations) and Statement of Community Involvement requirements.

6.	DEVELOPMENT PLAN DOCUMENT
Document details	<p><u>Waste</u></p> <ul style="list-style-type: none"> • Role and Content: To provide thematic and site specific policies for Waste in the District. • Chain of Conformity: Adopted UDP saved policies, UDP Review the LDF Core Strategy, and Regional Spatial Strategy. • Geographic Coverage: District wide - Leeds MD.
Timetable	<ul style="list-style-type: none"> • Production Milestones: • <u>Pre-production:</u> • Policy review, data and evidence collection September – October 2007. • <u>Production:</u> • Preparation of issues and options in consultation November 2007 – February 2008. • Public participation on preferred options March – April 2008 (6 weeks commencing in March). • Consideration of representations and discussions with communities and stakeholders in the preparation of the submission DPD (May – October 2008). • Submission of DPD to SoS November 2008 (and commencement of 6 week representation period). • <u>Examination:</u> • Pre-examination consideration of representations on submitted DPD (January – February 2009). • Pre-examination Meeting: March 2009. • Examination period and target date for examination June - July 2009. • Adoption, Monitoring & Review: • Receipt of Inspector's Report <i>December 2009</i>. • Adoption and publication of any necessary changes to the Proposals Map February- <i>March</i> 2010. • Appropriate mechanisms to be established to monitor on an annual basis. This will include the Annual Monitoring Report and related monitoring arrangements with Departments and stakeholders as appropriate.
Arrangements for Production	<ul style="list-style-type: none"> • Preparation led by Sustainable Development Unit (Minerals Team) and Planning & Economic Policy (Development Department), in conjunction with the Department of City Services and key stakeholders as appropriate. • Consultation: to be consistent with minimum consultation requirements (contained in the LDF regulations) and Statement of Community Involvement requirements.

<u>7.</u>	<u>DEVELOPMENT PLAN DOCUMENT</u>
<u>Document details</u>	<p><u>Greenspace/Housing/Employment/</u></p> <ul style="list-style-type: none"> • <u>Role and Content:</u> <i>To provide thematic policy and site allocations for Greenspace, Housing and Employment Land in the District.</i> • <u>Chain of Conformity:</u> <i>Adopted UDP saved policies, UDP Review the LDF Core Strategy, and Regional Spatial Strategy.</i> • <u>Geographic Coverage:</u> <i>District wide - Leeds MD.</i>
<p><u>Timetable</u></p> <p><i>The precise timing for production will be subject to future Local Development Scheme Reviews & monitoring as part of the Annual Monitoring Report.</i></p> <p><i>At this stage, the target date for preproduction work to commence is April 2009 with DPD Adoption 2013.</i></p>	<ul style="list-style-type: none"> • <u>Production Milestones:</u> • <u>Pre-production:</u> • <i>Policy review, data and evidence collection: tbc</i> • <u>Production:</u> • <i>Preparation of issues and options in consultation: tbc</i> • <i>Public participation on preferred options:tbc</i> • <i>Consideration of representations and discussions with communities and stakeholders in the preparation of the submission DPD: tbc</i> • <i>Submission of DPD to SoS: tbc</i> • <u>Examination:</u> • <i>Pre-examination consideration of representations on submitted DPD: tbc</i> • <u>Pre-examination Meeting:</u> <i>tbc.</i> • <i>Examination period and target date for examination: tbc.</i> • <u>Adoption, Monitoring & Review:</u> • <i>Receipt of Inspector's Report: tbc.</i> • <i>Adoption and publication of any necessary changes to the Proposals Map:</i> • <i>Appropriate mechanisms to be established to monitor on an annual basis. This will include the Annual Monitoring Report and related monitoring arrangements with Departments and stakeholders as appropriate.</i>
<u>Arrangements for Production</u>	<ul style="list-style-type: none"> • <i>Preparation led by Planning & Economic Policy (Development Department).</i> • <u>Consultation:</u> <i>to be consistent with minimum consultation requirements (contained in the LDF regulations) and Statement of Community Involvement requirements.</i>

<u>8.</u>	<u>DEVELOPMENT PLAN DOCUMENT</u>
<u>Document details</u>	<p><u>Transport</u></p> <ul style="list-style-type: none"> • <u>Role and Content:</u> <i>To provide thematic policy and where appropriate spatial and site specific allocations for transport planning in the District.</i> • <u>Chain of Conformity:</u> <i>Adopted UDP saved policies, UDP Review the LDF Core Strategy, and Regional Spatial Strategy.</i> • <u>Geographic Coverage:</u> <i>District wide - Leeds MD.</i>
<p><u>Timetable</u></p> <p><i>The precise timing for production will be subject to future Local Development Scheme Reviews & monitoring as part of the Annual Monitoring Report.</i></p> <p><i>At this stage, the target date for preproduction work to commence is April 2010 with DPD Adoption 2014.</i></p>	<ul style="list-style-type: none"> • <u>Production Milestones:</u> • <u>Pre-production:</u> • <i>Policy review, data and evidence collection: tbc.</i> • <u>Production:</u> • <i>Preparation of issues and options in consultation: tbc.</i> • <i>Public participation on preferred options:</i> • <i>Consideration of representations and discussions with communities and stakeholders in the preparation of the submission DPD: tbc.</i> • <i>Submission of DPD to SoS: tbc.</i> • <u>Examination:</u> • <i>Pre-examination consideration of representations on submitted DPD:</i> • <u>Pre-examination Meeting:</u> <i>tbc.</i> • <i>Examination period and target date for examination:</i> • <u>Adoption, Monitoring & Review:</u> • <i>Receipt of Inspector's Report: tbc.</i> • <i>Adoption and publication of any necessary changes to the Proposals Map:</i> • <i>Appropriate mechanisms to be established to monitor on an annual basis. This will include the Annual Monitoring Report and related monitoring arrangements with Departments and stakeholders as appropriate.</i>
<u>Arrangements for Production</u>	<ul style="list-style-type: none"> • <i>Preparation led by Planning & Economic Policy (Development Department), in conjunction with the Transport Planning Team and key stakeholders as appropriate.</i> • <u>Consultation:</u> <i>to be consistent with minimum consultation requirements (contained in the LDF regulations) and Statement of Community Involvement requirements.</i>

<u>9.</u>	<u>DEVELOPMENT PLAN DOCUMENT</u>
<u>Document details</u>	<p><u>Environment</u></p> <ul style="list-style-type: none"> • <u>Role and Content:</u> <i>To provide thematic, spatial and where appropriate spatial and site specific allocations for the Environment.</i> • <u>Chain of Conformity:</u> <i>Adopted UDP saved policies, UDP Review the LDF Core Strategy, and Regional Spatial Strategy.</i> • <u>Geographic Coverage:</u> <i>District wide - Leeds MD.</i>
<p><u>Timetable</u></p> <p><i>The precise timing for production will be subject to future Local Development Scheme Reviews & monitoring as part of the Annual Monitoring Report.</i></p> <p><i>At this stage, the target date for preproduction work to commence is April 2010 with DPD Adoption 2014.</i></p>	<ul style="list-style-type: none"> • <u>Production Milestones:</u> • <u>Pre-production:</u> <i>tbc.</i> • <i>Policy review, data and evidence collection: tbc.</i> • <u>Production:</u> • <i>Preparation of issues and options in consultation: tbc.</i> • <i>Public participation on preferred options:</i> • <i>Consideration of representations and discussions with communities and stakeholders in the preparation of the submission DPD: tbc.</i> • <i>Submission of DPD to SoS November:</i> • <u>Examination:</u> • <i>Pre-examination consideration of representations on submitted DPD: tbc.</i> • <u>Pre-examination Meeting:</u> <i>tbc..</i> • <i>Examination period and target date for examination: tbc.</i> • <u>Adoption, Monitoring & Review:</u> • <i>Receipt of Inspector's Report: tbc.</i> • <i>Adoption and publication of any necessary changes to the Proposals Map:</i> • <i>Appropriate mechanisms to be established to monitor on an annual basis. This will include the Annual Monitoring Report and related monitoring arrangements with Departments and stakeholders as appropriate.</i>
<u>Arrangements for Production</u>	<ul style="list-style-type: none"> • <i>Preparation led by Planning & Economic Policy (Development Department), in conjunction with the Sustainable Development Unit and key stakeholders as appropriate.</i> • <u>Consultation:</u> <i>to be consistent with minimum consultation requirements (contained in the LDF regulations) and Statement of Community Involvement requirements.</i>

<u>10.</u>	<u>DEVELOPMENT PLAN DOCUMENT</u>
<u>Document details</u>	<p><u>Retail</u></p> <ul style="list-style-type: none"> • <u>Role and Content:</u> <i>To provide thematic policy and where appropriate spatial and site specific allocations for Retailing in the District.</i> • <u>Chain of Conformity:</u> <i>Adopted UDP saved policies, UDP Review the LDF Core Strategy, and Regional Spatial Strategy.</i> • <u>Geographic Coverage:</u> <i>District wide - Leeds MD.</i>
<p><u>Timetable</u></p> <p><i>The precise timing for production will be subject to future Local Development Scheme Reviews & monitoring as part of the Annual Monitoring Report.</i></p> <p><i>At this stage, the target date for preproduction work to commence is April 2011 with DPD Adoption 2015.</i></p>	<ul style="list-style-type: none"> • <u>Production Milestones:</u> • <u>Pre-production:</u> <i>tbc.</i> • <i>Policy review, data and evidence collection: tbc</i> • <u>Production:</u> • <i>Preparation of issues and options in consultation: tbc</i> • <i>Public participation on preferred options:</i> • <i>Consideration of representations and discussions with communities and stakeholders in the preparation of the submission DPD: tbc</i> • <i>Submission of DPD to SoS: tbc.</i> • <u>Examination:</u> • <i>Pre-examination consideration of representations on submitted DPD: tbc.</i> • <u>Pre-examination Meeting:</u> <i>tbc.</i> • <i>Examination period and target date for examination: tbc.</i> • <u>Adoption, Monitoring & Review:</u> • <i>Receipt of Inspector's Report: tbc.</i> • <i>Adoption and publication of any necessary changes to the Proposals Map:.</i> • <i>Appropriate mechanisms to be established to monitor on an annual basis. This will include the Annual Monitoring Report and related monitoring arrangements with Departments and stakeholders as appropriate.</i>
<u>Arrangements for Production</u>	<ul style="list-style-type: none"> • <i>Preparation led by Planning & Economic Policy (Development Department), in conjunction with key stakeholders as appropriate.</i> • <u>Consultation:</u> <i>to be consistent with minimum consultation requirements (contained in the LDF regulations) and Statement of Community Involvement requirements.</i>

1.	SUPPLEMENTARY PLANNING DOCUMENT
Document details	<p><u>City Centre Public Realm Contributions</u></p> <ul style="list-style-type: none"> • Role & Content: Approach methodology and rationale to securing Section 106 contributions to provide for City Centre Public Realm Improvements. • Chain of Conformity: Accords with Central Government Circular 1/97 and developing national legislation, good practice guidance, Adopted UDP saved policies, UDP Review, and emerging LDF Core Strategy. • Geographic coverage: Leeds City Centre (AUDP boundary) and any area, which may subsequently form part of the City Centre.
Timetable	<ul style="list-style-type: none"> • Production Milestones: • Pre-production: November 2004 - December 2004. Evidence gathering and research. • Production: • Develop Options: January 2005 – February 2005. Assess scope to progress against evolving national legislation. Progress reliant on Planning Gain reform. Draft Circular issued November 2005. • Preparation of sustainability appraisal scoping report May 2005. • Stakeholder and community consultation on initial issues: May - June 2005. Progress within context of progress on national legislation on Planning Gain. • Assess and evaluate consultation responses: July – August 2005. • Prepare Draft SPD and carry out Sustainability Appraisal – produce report on consultation responses: September - December 2005. • Draft SPD, Sustainability Appraisal Report & Consultation Statement issued for Public Consultation: January – March 2006 (6 weeks). • Consideration of consultation responses: March – April 2006. • Adoption, Monitoring & Review: <i>August 2007</i>. Access database required for the recording and monitoring of Section 106 contributions. Financial controls need to be in place.
Arrangements for Production	<ul style="list-style-type: none"> • Production process and management arrangements: Policy Team - Development Department to lead on production with involvement from Central Area Team (Planning and Development Services), City Centre Management, Sustainable Development Unit, Civic Architect (Development Department), Legal Services and Finance Section. • Resources: Staff time research and production, use of database and project management software, technical expertise in undertaking Sustainability Appraisal. • Consultation: to be consistent with minimum consultation requirements (contained in the LDF regulations) and Statement of Community Involvement requirements and stakeholders to be identified via City Centre Management & Leeds Initiative. Clear accountable and audit system needs to be in place, consistent with policy and operational requirements.

2.	SUPPLEMENTARY PLANNING DOCUMENT
Document details	<p><u>Public Transport Improvements & Developer Contributions</u></p> <ul style="list-style-type: none"> • Role & Content: Provide guidance on how developer contributions will be required to ensure new development is adequately served and made accessible by public transport; • Chain of Conformity: Adopted UDP saved policies, UDP Review, emerging LDF Core Strategy and Regional Spatial Strategy. • Geographical coverage: District wide - Leeds MD
Timetable	<ul style="list-style-type: none"> • Production Milestones: • Pre-production: • Initial preparatory work undertaken as part of update of Supplementary Planning Guidance SPG5A (issued June 2002). • Assessment of consultation responses on SPG5A being reviewed as part of preparatory work for new draft SPD. • Further evidence gathering following new Government Circular (05/2005) and issuing of consultation documents on Planning Gain Supplement. • Production: • Sustainability Appraisal Workshop – November 2006 • Completion of Sustainability Appraisal Report and preparation of Consultation Statement – January-March 2007. • Preparation of draft SPD – January-April 2007. • Draft SPD, Sustainability Appraisal Report & Consultation Statement issued for Public Consultation: <i>May - June 2007</i> (6 weeks). • LPA consideration of consultation responses: <i>June - July 2007</i>. • Finalise SPD: <i>July - August 2007</i>. • Adoption, Monitoring & Review: • Adoption and publication of SPD: <i>September 2007</i>. • Monitoring and review mechanisms: <ul style="list-style-type: none"> - no. of consultations; - no. of applications approved where contributions required; - total amount of contributions acquired (breakdown by Land Use); - monitor and review in relation to cost of transport schemes specified in SPD, LDF and in the Local Transport Plan and; - quarterly reports (incorporated as part of Annual Monitoring Report).
Arrangements for Production	<ul style="list-style-type: none"> • Production process and management arrangements: Preparation lead by Transport Planning, Planning Policy Team and Development Services (Development Department) and Metro. • Resources: Staff time for production, MS Access database, meeting rooms/halls, presentation facilities, Website space, document printing and publicity. • Consultation: to be consistent with minimum consultation requirements (contained in the LDF regulations) and Statement of Community Involvement.

<u>3.</u>	<u>SUPPLEMENTARY PLANNING DOCUMENT</u>
<u>Document details</u>	<p><u>Travel Plans</u></p> <ul style="list-style-type: none"> • <u>Role & Content:</u> <i>Provide guidance on the preparation and delivery of effective Travel Plans.</i> • <u>Chain of Conformity:</u> <i>Adopted UDP saved policies, UDP Review, emerging LDF Core Strategy and Regional Spatial Strategy.</i> • <u>Geographical coverage:</u> <i>District wide - Leeds MD</i>
<u>Timetable</u>	<ul style="list-style-type: none"> • <u>Production Milestones:</u> • <u>Pre-production:</u> <ul style="list-style-type: none"> • <i>Evaluation of current practice within Leeds and other local authorities</i> • <i>Assessment of current and emerging best practice guidance on how to deliver effective travel plans</i> • <u>Production:</u> <ul style="list-style-type: none"> • <i>Sustainability Appraisal Workshop – November 2006</i> • <i>Completion of Sustainability Appraisal Report and preparation of Consultation Statement – January-March 2007.</i> • <i>Preparation of draft SPD – January-April 2007.</i> • <i>Draft SPD, Sustainability Appraisal Report & Consultation Statement issued for Public Consultation: May - June 2007 (6 weeks).</i> • <i>LPA consideration of consultation responses: June - July 2007.</i> • <i>Finalise SPD: July - August 2007</i> • <u>Adoption, Monitoring & Review:</u> <ul style="list-style-type: none"> • <i>Adoption and publication of SPD: September 2007.</i> • <u>Monitoring and review mechanisms:</u> <ul style="list-style-type: none"> - <i>no. of consultations;</i> - <i>no. of applications approved where Travel Plans required;</i> - <i>no. of Travel Plans agreed and implemented</i> - <i>Monitoring of individual Travel Plan targets.</i>
<u>Arrangements for Production</u>	<ul style="list-style-type: none"> • <u>Production process and management arrangements:</u> <i>Preparation lead by Transport Planning, Planning Policy Team and Development Services (Development Department) and Metro.</i> • <u>Resources:</u> <i>Staff time for production, MS Access database, meeting rooms/halls, presentation facilities, Website space, document printing and publicity.</i> • <u>Consultation:</u> <i>to be consistent with minimum consultation requirements (contained in the LDF regulations) and Statement of Community Involvement.</i>

4.	SUPPLEMENTARY PLANNING DOCUMENT
Document details	<p><u>Householder Design Guide</u></p> <ul style="list-style-type: none"> • Role and Content: To give guidance on the design of householder proposals • Chain of Conformity: Adopted UDP saved policies, UDP Review and emerging LDF Core Strategy. • Geographical Coverage: District wide - Leeds MD.
Timetable	<ul style="list-style-type: none"> • Production Milestones: • Pre-production: • Evidence gathering, agree general scope and content of SPD and preparation of sustainability scoping report by September 2005. • Consultation workshop with planning agents October 2005. • Production: • Draft SPD/sustainability appraisal for formal consultation (July - August <i>2007</i>) (6 weeks). • Consideration of consultation responses (<i>August - September 2007</i>). • Adoption, Monitoring & Review: • Adoption and publication of SPD: <i>November 2007</i>. • Customer and staff satisfaction with the document. • Robustness of document through appeal decisions.
Arrangements for Production	<ul style="list-style-type: none"> • Production process and management arrangements:– to be project managed within Planning and Development Services, assisted by Sustainable Development Unit, Development Department. • Consultation: to be consistent with minimum consultation requirements (contained in the LDF regulations) and Statement of Community Involvement requirements. • Resources: dedicated project manager, design advice, graphics and publishing costs. • Approach to involving stakeholders and the community – customer consultation and through customer focus group

5.	SUPPLEMENTARY PLANNING DOCUMENT
Document details	<p data-bbox="453 185 791 219"><u>Highways Design Guide</u></p> <ul data-bbox="453 253 1437 434" style="list-style-type: none"> <li data-bbox="453 253 1437 327">• Role and Content: Set out standards for the provision of highways to serve both residential and industrial developments. <li data-bbox="453 327 1437 400">• Chain of Conformity: Adopted UDP saved policies, UDP Review and emerging LDF Core Strategy. <li data-bbox="453 400 1437 434">• Geographical Coverage: District wide - Leeds MD.
Timetable	<ul data-bbox="453 434 1437 824" style="list-style-type: none"> <li data-bbox="453 434 1437 468">• Production Milestones: <li data-bbox="453 468 1437 501">• Pre-production: <li data-bbox="453 501 1437 535">• Evidence gathering Sept. 2005 – April 2006. <li data-bbox="453 535 1437 568">• Production: <li data-bbox="453 568 1437 602">• Preparation of SPD sustainability appraisal scoping report. <li data-bbox="453 602 1437 676">• Draft SPD/sustainability appraisal issued for public consultation June – July <u>2007</u> (6 week consultation). <li data-bbox="453 676 1437 710">• Consideration of consultation responses – <u>August - September 2007</u>. <li data-bbox="453 710 1437 743">• Adoption, Monitoring & Review: <li data-bbox="453 743 1437 777">• Adoption and Publication – <u>December 2007</u>. <li data-bbox="453 777 1437 824">• Annual Review.
Arrangements for Production	<ul data-bbox="453 824 1437 1070" style="list-style-type: none"> <li data-bbox="453 824 1437 889">• Production process and management arrangements: Production to be led by Highways Development Services <li data-bbox="453 889 1437 954">• Resources: Led by Planning & Development Services, Development Department and external consultancy support. <li data-bbox="453 954 1437 1070">• Consultation: to be consistent with minimum consultation requirements (contained in the LDF regulations) and Statement of Community Involvement requirements.

6.	SUPPLEMENTARY PLANNING DOCUMENT
Document details	<p><u>Tall Buildings</u></p> <ul style="list-style-type: none"> • Role and content: To provide guidance for developers and designers regarding the design of tall buildings. • Chain of Conformity: Adopted UDP, UDP Review and emerging LDF Core Strategy. • Geographical Coverage: District wide - Leeds MD.
Timetable	<ul style="list-style-type: none"> • Production Milestones: • Pre-production: • Evidence gathering and research (literature and Parliamentary reviews, and Leeds specific info including visual surveys), Sept. 2004 – April 2005. • Production: • First written draft/guide for testing November 2004. • Initial review and consultation (including Renaissance Leeds Partnership) November 2004. • External professional/ public structured workshop event January 2005. • Preparation of sustainability appraisal scoping report <u>December 2006 – March 2007.</u> • Draft SPD/sustainability appraisal issued for public consultation: <u>April – May 2007 (6 weeks).</u> • Complete and review consultation responses: <u>September 2007.</u> • Adoption, Monitoring & Review: • Adoption and publication of SPD: <u>October 2007.</u> • Annual monitoring and review every 3 years
Arrangements for Production	<ul style="list-style-type: none"> • Production process and management arrangements: • Resources: Project led by Sustainable Development Unit, Development Department. • Consultation: to be consistent with minimum consultation requirements (contained in the LDF regulations) and Statement of Community Involvement requirements.

7.	SUPPLEMENTARY PLANNING DOCUMENT
Document details	<p><u>Sustainable Design & Construction</u></p> <ul style="list-style-type: none"> • Role and Content: To replace existing Supplementary Planning Guidance (Sustainable Development Design Guide 1998) in providing guidance to developers to encourage more sustainable buildings • Chain of Conformity: With Adopted UDP saved policies, UDP Review and emerging LDF Core Strategy. • Geographical Coverage: District wide - Leeds MD.
Timetable	<ul style="list-style-type: none"> • Production Milestones: • Pre-production: Consultants to be commissioned to prepare draft documents. Leeds City Council Development Department will form a steering group of relevant officers to oversee the consultant's work. This group will be in place by April 2006. Consultants to be appointed in April and final brief agreed. • Production: Project commencement, research and drafting of guidance documents and sustainability scoping report, including regular updates from Steering Group and early stakeholder involvement May – July 2006. • Completion of draft SPD for Sustainability Appraisal August 2006. • Completion of Sustainability Appraisal <u>March 2007.</u> • Draft SPD/sustainability appraisal for formal consultation <u>April – May 2007.</u> • Consideration of Consultation Responses <u>May - June 2007.</u> • Adoption, Monitoring & Review: <ul style="list-style-type: none"> • Adoption and publication of SPD: <u>June – July 2007.</u> • Annual monitoring and review every 3 years.
Arrangements for Production	<ul style="list-style-type: none"> • Production process and management arrangements: • Commissioning of consultants to prepare draft document and establishment of officer steering group (drawn from across the Development Department). • Resources: Appointment of consultants, project management arrangements and staff time. • Consultation: to be consistent with minimum consultation requirements (contained in the LDF regulations) and Statement of Community Involvement requirements.

8.	SUPPLEMENTARY PLANNING DOCUMENT
Document details	<p><u>Sustainability Assessments</u></p> <p>Role and content: .</p> <p>Chain of Conformity: Adopted UDP Policies saved policies, UDP Review and emerging LDF Core Strategy).</p> <p>Geographic coverage: District wide - Leeds MD.</p>
Timetable	<ul style="list-style-type: none"> • Production Milestones: • Pre-production: • Production: Project commencement, research and drafting of guidance documents and sustainability scoping report, including regular updates from Steering Group and early stakeholder involvement May – July 2006. • Completion of draft SPD for Sustainability Appraisal August 2006. • Completion of Sustainability Appraisal <i>March 2007</i>. • Draft SPD/sustainability appraisal for formal consultation <i>April – May 2007</i>. • Consideration of Consultation Responses <i>May - June 2007</i>. • Adoption, Monitoring & Review: • Adoption and publication of SPD: <i>June – July 2007</i>. • Annual monitoring and review every 3 years.
Arrangements for Production	<ul style="list-style-type: none"> • Production Process and management arrangements: • Resources: Project to be led by Sustainable Development Unit, Development Department. • Consultation: to be consistent with minimum consultation requirements (contained in the LDF regulations) and Statement of Community Involvement requirements.

ANNUAL MONITORING REPORT	
Document details	<p><u>Annual Monitoring Report</u></p> <ul style="list-style-type: none"> • Role and Scope: Annual Monitoring Report to report on performance 1 April – 31 March. • Chain of Conformity: Not applicable, statutory requirement of Planning & Compulsory Purchase Act 2004.
Timetable	<ul style="list-style-type: none"> • Production Milestones: • Pre-production: • Evidence gathering, initial work undertaken to review and capture data sets, consistent with draft ODPM indicators and related guidance. • Production: • Review of data sets and gaps in context of Regional Spatial Strategy AMR and final AMR guidance/indicators. • Involvement of key City Council stakeholders in development of indicators, consistent with Local Development Scheme targets and Policies. • Preparation of AMR April – October. • Report findings to Development Plan Panel and Executive Board as appropriate. • Adoption, Monitoring & Review: • Submit AMR to Government Office Yorkshire & the Humber December. • Monitor and review suite of indicators in accordance with Regional Spatial Strategy and Local Development Scheme requirements.
Arrangements for Production	<ul style="list-style-type: none"> • Production process and management arrangements: • Resources: AMR production to be led by Planning & Economic Policy with support from across the Development Department and other Council services as appropriate.

APPENDIX 1

SCHEDULE OF “SAVED” / “DELETED” POLICIES

Within the context of ‘saved policy’ protocol issued by the Secretary of State, the City Council has produced a schedule of UDP policies which it is intended will be **saved** beyond September 2007, together with a schedule of policies it is intended to **delete** (i.e. these policies will no longer form part of the Development Plan from 27 September 2007). Under the protocol arrangements, the City Council’s intentions for saving and deleting policies have been submitted to the Secretary of State for consideration and is currently awaiting a Direction to be issued. Given the length of the saved/deleted policy schedules and that these may change subject to the Secretary of State’s consideration (Direction), these have not been included within the LDS. Copies of the schedules can however be made available on request.

APPENDIX 2

SCHEDULE OF RETAINED SUPPLEMENTARY AND 'OTHER' GUIDANCE

Supplementary Planning Guidance

<u>1.</u>	<u><i>Leisure Developments & Other Key Town Centre Uses (13 October 1997), to be reviewed following adoption of Core Strategy.</i></u>
<u>2.</u>	<u><i>Sustainable Development Design Guide (30 March 1998), to be replaced by Sustainable Design and Construction Supplementary Planning Document once adopted.</i></u>
<u>3.</u>	<u><i>Greenspace Relating to New Housing Development (6 July 1998).</i></u>
<u>4.</u>	<u><i>Guidelines for Assessing Developer Contributions to Leeds Supertram) (6 July 1998), to be replaced by Public Transport – Improvements – Developer Contributions, Supplementary Planning Document once adopted.</i></u>
<u>5.</u>	<u><i>Development of Self - Contained Flats (4 May 1999).</i></u>
<u>6.</u>	<u><i>Leeds City Centre Urban Design Strategy (18 September 2000).</i></u>
<u>7.</u>	<u><i>Telecommunication Equipment (2001).</i></u>
<u>8.</u>	<u><i>Section 106 Contributions for School Provision (1 February 2001).</i></u>
<u>9.</u>	<u><i>Bramhope Village Design Statement (12 October 2001).</i></u>
<u>10.</u>	<u><i>Leeds Supertram Design Standards Guide (March 2002).</i></u>
<u>11.</u>	<u><i>Bardsey Village Design Statement (28 May 2002).</i></u>
<u>12.</u>	<u><i>East Keswick Village Design Statement (June 2002).</i></u>
<u>13.</u>	<u><i>Pool Village Design Statement/Conservation Area Appraisal (date tbc).</i></u>
<u>14.</u>	<u><i>Leeds Waterfront Strategy 2002 (10 July 2002).</i></u>
<u>15.</u>	<u><i>Chapeltown Conservation Area Appraisal (2003).</i></u>
<u>16.</u>	<u><i>Revised Affordable Housing Policy Guidance (February 2003).</i></u>
<u>17.</u>	<u><i>Neighbourhoods for Living (December 2003).</i></u>
<u>18.</u>	<u><i>Greening the Built Edge (Adopted UDP Policy N34) (2004).</i></u>
<u>19.</u>	<u><i>Sustainable Urban Drainage (June 2004).</i></u>
<u>20.</u>	<u><i>Otley Conservation Area Appraisal (June 2004).</i></u>
<u>21.</u>	<u><i>Roundhay Conservation Area Appraisal (September 2004).</i></u>
<u>22.</u>	<u><i>Beeston & Holbeck Planning Framework (January 2005).</i></u>
<u>23.</u>	<u><i>Far Headingley, Weetwood and West Park Neighbourhood Design Statement (February 2005).</i></u>
<u>24.</u>	<u><i>Thorp Arch Village Design Statement (February 2005).</i></u>
<u>25.</u>	<u><i>Hawksworth Village Design Statement (February 2005).</i></u>
<u>26.</u>	<u><i>Kippax Village Design Guide (December 2005).</i></u>
<u>27.</u>	<u><i>Holbeck Urban Village Revised Planning Framework (February 2006).</i></u>
<u>28.</u>	<u><i>Adel Village Design Statement (March 2006).</i></u>
<u>29.</u>	<u><i>Gledhow Valley Conservation Area and Gledhow Valley Conservation Area Appraisal (December 2006).</i></u>
<u>30.</u>	<u><i>Kirkstall Valley Planning Framework (tbc 2007).</i></u>

Other Guidance

In addition to the above Supplementary Planning Guidance documents 'saved' under the transitional arrangements, the City Council also wish to retain a series of 'best practice' and guidance notes. Whilst it is recognised that such documents have no formal status as part of the Local Development Framework, the City Council considers that such documents provide a detail source of information on a range of planning matters for its many customers. The date in brackets indicated when the guidance was 'adopted' by the City Council.

	Conservation Design Guides
1.	Caring for Ancient Monuments.
2.	Caring for Conservation Areas.
3.	Ancient Monuments in Leeds (October 1995).
4.	Listed Buildings in Leeds (February 2003).
5.	Historic Buildings in Leeds – Understanding Listing.
6.	A guide to the Preparation and Usage of Stone (1977).
7.	Use of Magnesian Limestone as a Building Material (September 1978).
	Design Guides
8.	Farm Buildings (December 1992).
9.	Site Development Guide (March 1995).
10.	Design Aid – Shops & Shopfronts (December 1992).
11.	Design Aid – Shop Front Security (December 1992).
12.	Urban Design Content of Submissions for Planning Applications (September 2000).
	Landscape Design Guides
13.	Development Site Tree Surveys (September 2000).
14.	List of Landscape Consultants (December 1995)
15.	Nature Conservation (March 1999).
16.	Tree Protection on Development or Demolition Sites (September 2000).
17.	A Landscape Submission Checklist for Planning Applicants Application Forms (September 2000).
18.	Protected Trees and Buildings: Guidance on Subsidence Investigations.
19.	Woodland Management Plans Required by Planning Condition.
	Minerals Design Guides
20.	Access to Construction (June 1994).
21.	Aftercare Schemes (June 1994).
22.	Choosing the Right Trees (June 1994).
23.	All Muck and Bullets (September 1998).
24.	Development of Contaminated Sites (June 2000).
	Town Centre Strategies
25.	Towards a Plan of Action for Morley Town Centre (1997)
26.	Morley Town Centre Action Plan (September 1999).
27.	Towards a Plan of Action for Otley Town Centre (1997).
28.	Otley Town Centre Action Plan (2000).
29.	Towards a Strategy for Wetherby (November 2000).
30.	Wetherby Town Centre Action Plan (September 2001).
31.	Towards a Plan of Action for Armley Town Centre (October 1998).
32.	Armley Town Centre Action Plan (January 2004).
33.	Towards a Town Centre Strategy for Pudsey
34.	Pudsey Town Centre Action Plan (March 2004).

APPENDIX 3

SCHEDULE OF ADOPTED LOCAL DEVELOPMENT DOCUMENTS

Document	Date of Adoption
Eastgate and Harewood Quarter Supplementary Planning Document	21 October 2005.
Advertising Design Guide Supplementary Planning Document	<u><i>15 November 2006.</i></u>
Biodiversity and Waterfront Development Supplementary Planning Document	<u><i>20 December 2006.</i></u>
Designing for Community Safety – A Residential Guide	<u><i>March 2007 (tbc).</i></u>
Statement of Community Involvement	<u><i>21 February 2007.</i></u>